

| | |
|------------------------|--|
| Report to | Royal Wootton Bassett & Cricklade Area Board |
| Date of Meeting | 25/09/2019 |
| Title of Report | Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG) |

Purpose of the report:

- 1. To note the discussions held at the Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG) on Weds 11th September 2019 as laid out in the meeting notes below.**
- 2. To consider recommendations made by the CATG with regards to actions and funding allocations.**

1. Meeting notes of the Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG), held on Weds 11th September 2019 at Cricklade Town Council offices:

- 1. Apologies:** Chris Hurst - Wiltshire Council, Tony Hester (Marston Meysey), Rupert Pearce (Broad Town),

Attendees: Allison Bucknell, Bob Jones, Mary Champion, Jacqui Lay, Carol Jenkins (Lyneham & Bradenstoke), Ray Thomas (Purton), Martin Cook (Wiltshire Council – Highways Engineer), Chris Hodgson (Cricklade), Diana Kirby (Tockenham), Steve Hind (Wiltshire Council – Principal Highways Engineer), Vernon Montgomery (Lydiard Millicent), Mike Farrow (Royal Wootton Bassett), Jane Vaughan (Wiltshire Council – Community Engagement Manager).

[Type here]

2. All new issues for consideration will come via the Town/Parish Council to Highways team for validation.
- Any issue which is not valid will not be accepted.
 - If an issue can be dealt with by the Highways team without recourse to CATG, the Parish/Town Council will be notified of this and the issue will not go to CATG.
 - All other valid issues will be logged by the highways team, given a reference number and passed back to the Town/Parish council for prioritisation.

Each Town / Parish will keep their own list of issues and notify CATG of their top two priorities.

CATG will have 5 active “Priority A” issues which will be worked on by the Highways team

CATG will also have up to 3 “Priority B” issues which can be worked on if there is a hold up on a Priority A issue.

Only the two priority issues for each area will be considered by CATG and there will be no discussion of issues outside the Priority A or B lists until an existing issue is complete and therefore a vacancy arises.

Selection of the next Priority A issue is through discussion with the members of CATG.

Publicly accessible notes of the CATG meetings will be taken.

Archiving of historic data

The “old” issues system still exists but is only accessible by Wiltshire Council officers. No history will be lost.

3. **News and Updates**

Bob Jones reported that the new My Wiltshire App will launch at the end of October and, having seen it being demonstrated, he was impressed with the new functionality and efficiency of it.

4. **CATG Budget**

| | | |
|---|---|-----------|
| Steve Hind presented the current RWB&C budget (See appendix A) £32,283 currently unallocated. | Recommendation: AREA BOARD to note | AB |
|---|---|-----------|

[Type here]

Pavement and Footway Improvement Scheme

| | | |
|---|---|-----------|
| <p>Martin Cook reported that no action had occurred with regards to the RWB&C priorities for the Pavement and Footway Improvement Scheme – MC understood that works should be undertaken this financial year – He was due to attend a meeting with regards to the implementation of schemes in the next week.</p> | <p>MC would update Allison Bucknell following that meeting.</p> | <p>MC</p> |
|---|---|-----------|

5.

Note Tracker **ACTIVE ISSUES** - Top 5 Priority Schemes (A List):

| | Item | Latest Update | Actions and recommendations | Who |
|----|---|--|---|-----------|
| a) | <p>Issue 4458 PURTON: Widham Bridge - Cricklade Rd Submitted 02/02/2016 Speeding Issue. Speed of traffic entering and leaving Purton at Widham by railway bridge.</p> | <p>11/09/2019 - Work had been completed on this scheme, there were some comments relating to white lining at the location, but these would be followed up by local Wiltshire Council Members with officers as a maintenance matter.</p> <p>The CATG recommended that this issue should be closed by the Area Board.</p> | <p>Recommendation: AREA BOARD to close this issue.</p> | <p>AB</p> |
| b) | <p>Issue 5083 PURTON: Submitted 10/01/2017 Road priorities at Tadpole Lane, B4533 and the C70</p> | <p>11/09/2019 – Results of feasibility studies had been received very recently – SH provided an over view of the suggestions. It was suggested that relevant Parishes should meet to consider and discuss the appropriate way to move forwards (This would involve seeking support from landowners and reaching a consensus). Once this had been achieved the CATG would:</p> | <p>Recommendation: AREA BOARD to note.</p> | |

[Type here]

| | | | | |
|----|---|---|---|-----------------------------------|
| | | <ul style="list-style-type: none"> • request a detailed design cost estimate from the consultants (design funded by CATG) and • Discuss finances for final design. <p>The parishes were asked to report back once consensus is achieved.</p> <p><i>Nb. At its meeting on 3rd July 2019, the Area Board approved allocation of £5,000 from the CATG budget to match Central Funding for this Feasibility Study.</i></p> | | |
| c) | Issue 5892 TOCKENHAM: Submitted 30/11/2017 A3102 Tockenham | <p>11/09/2019 – The parish representative confirmed this scheme has been completed to the satisfaction of the Parish Council.</p> <p>The CATG recommended that this issue should be closed by the Area Board.</p> | Recommendation: AREA BOARD to close this issue. | AB |
| d) | Issue 5915 LYDIARD MILLICENT: Submitted 05/12/2017 Road layout and verge erosion at the junction bottom Stone Lane/Common Platt | <p>11/09/2019 – SH reported that this scheme would be implemented by the end of the year.</p> <p><i>Nb. At its meeting on 3rd July 2019, the Area Board agreed to move this scheme forwards to implementation.</i></p> | Recommendation: AREA BOARD to note | AB |
| e) | Issue 6545 CRICKLADE: Submitted 01/08/2018 Speeding vehicles Calcutt Street | <p>11/09/2019 – There was a discussion about the respective value of implementing roundels or repeating signs in the planned scheme.</p> <p>SH would review the current plan with a view to meeting the aspirations of Cricklade Town Council.</p> <p><i>Nb. At its meeting on 3rd July 2019, the Area Board agreed to move this issue to the priority A list.</i></p> | <p>SH to review current plan in line with the aspirations of Cricklade Town Council.</p> <p>Recommendation: AREA BOARD to note.</p> | <p>SH</p> <p>AB</p> |

[Type here]

| | | | | |
|----|---|--|--|-----------|
| f) | Issue 6636 CLYFFE PYPARD: Submitted 05/09/2018 Request for new sign | 11/09/2019 – SH reported that, having been assessed, this appears to be a maintenance issue relating to the camber of the road, rather than a request for a CATG scheme. The possible flooding issue appears to be related to management of land by a private landowner rather than a Highways issue. As such it was recommended that this issue should be closed. <i>Nb. At its meeting on 3rd July 2019, the Area Board agreed to move this issue to the priority A list.</i> | Recommendation: AREA BOARD to close this issue. | AB |
|----|---|--|--|-----------|

6. Note Tracker **RESERVE ISSUES** - (B List):

| | Item | Latest Update | Actions and recommendations | Who |
|--|---|---|--|-----------|
| | Issue 4490 PURTON Submitted 17/02/16 Road calming required on Station Road in Purton | 11/09/2019 – Discussions to establish new issues to move to the A list lead to a decision that there was no further action possible relating to this issue, which it was felt related to poor driving as opposed to matters that could be ‘designed out’. As such it was recommended that this issue should be closed. | Recommendation: AREA BOARD to close this issue. | AB |
| | Issue 5082 PURTON Submitted 09/01/2017 Safety concerns at Purton village centre (this is NOT the triangle, this is by Redhouse) | 11/09/2019 – Discussions to establish new A list issues concluded that this should be recommended for a move to the Priority A list. | Recommendation: AREA BOARD to move this issue to Priority A list. | AB |

[Type here]

7. **Parish Priority Issues to be discussed if Priority A or B list vacancy is available.**

| PARISHES | PRIORITY 1 | PRIORITY 2 |
|-------------------------|--|---|
| Broad Town | None yet submitted | None yet submitted |
| Clyffe Pypard & Bushton | None yet submitted | None yet submitted |
| Cricklade | 7107 & 7303 (Merge Issues, as linked) Damage to Horse Fair Lane & Lorries Parking on Calcutt Street | 6928 - 09.01.2019 Request for improved visibility at Calcutt Street Zebra Crossing |
| Latton | None yet submitted | None yet submitted |
| Lydiard Millicent | 6077 – Pedestrian Safety at the Elms | None yet submitted |
| Lydiard Tregoz | None yet submitted | None yet submitted |
| Lyneham & Bradenstoke | 6710 26/09/2018 Improvements to Pedestrian Crossing Mod Lyneham Main Gate | None yet submitted |
| Marston Meysey | None yet submitted | None yet submitted |
| Purton | 6657 Car parking in bus stop | None yet submitted |
| Royal Wootton Bassett | 11-19-03 Parking in Garraways and Roebuck Close | 11-19-02 Speed limits Bath Rd |
| Tockenham | None yet submitted | None yet submitted |

[Type here]

A discussion took place to fill 1 space on the Priority A list and up to 3 spaces on the priority B list:

| | | |
|--|---|----------------------------|
| It was decided to recommend that Issue numbers: 6710, 6928 and 6642 should be moved to Priority B list for immediate investigations with regards to costs involved in different designs of Belisha beacons. (6642 would be included in this batch of priorities as, although it had not been prioritised by the Town Council, it has been an outstanding issue for the local Member, is of a similar nature to 6710 and 6928 and may create efficiencies to deal with all 3 together). | Recommendation: AREA BOARD to move these issues to Priority B list. SH to investigate cost and design options ahead of moving to A list. | AB SH |
| It was decided to recommend that Issue no. 11-19-03 Royal Wootton Bassett Cars parked along roads (Garraways and Roebuck Close) should be moved from the Parish list to Priority A list . | Recommendation: AREA BOARD to move this issue to Priority A list. | AB |

8. **Remaining issues held by Town and Parish Councils are listed below at Appendix B.**

9. **Date of Next Meeting - 18th December 2019, 18:00 for 18:30 Cricklade Town Hall**

2. Recommendations to the Area Board:

- 2.1 To note the discussions and updates outlined in this report**
- 2.2 To close issue numbers: 4458, 5892 and 6636 as resolved**
- 2.3 To close issue number 4490 as not a relevant CATG issue**
- 2.4 To move the following issues to the priority A list: 5082 and 11-19-03**
- 2.5 To move the following issues to the priority B list: 6710, 6928, 6642**

[Type here]

3. Environmental & Community Implications

3.1 Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1 All decisions must fall within the Highways funding allocated to Royal Wootton Bassett & Cricklade Area Board.

4.2 If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, RWB&C Area Board will have a remaining Highways funding balance of **£32,283**.

5. Legal Implications

5.1 There are no specific legal implications related to this report.

6. HR Implications

6.1 There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

8. Safeguarding implications

8.1 There are no specific Safeguarding implications related to this report.

Royal Wootton Bassett & Cricklade (RWB&C) Community Area Transport Group
Highways Officer – Steve Hind
Community Engagement Manager – Jane Vaughan

[Type here]

Appendix A: CATG Budget 2019/20

Wootton Bassett & Cricklade CATG

September 2019 update

BUDGET 2019-20

£14,205.00 CATG ALLOCATION 2019-20

£28,078.00 2018-19 underspend

Contributions

£2,000.00 Purton PC for Widham Bridge

£2,000.00 Lydiard M PC for Stone Lane

£700.00 Purton PC for vehicle count at Cosslanes

Total Budget

£46,983.00

Commitments from previous years

Purton Widham bridge traffic calming

4000 Estimate. PC contribution £2000 (50%)

Purton, Crosslanes Junction feasibility report

5000 Estimate (Total estimate £10k. 50% from central highways)

BroadTown SID posts

1000 Estimate

Purton, vehicle count at Crosslanes

700 Estimate. PC contribution (100%)

New Schemes

Lydiard M - Stone Lane/ Common Platt junction

4000 Estimate

Total **£14,700.00**

Remaining Budget **£32,283.00**

Potential Schemes

Cricklade High St/ Calcutt St - speed limit roundels

Estimate £2800 TC contribution ?

[Type here]

Appendix B: Other issues held by Parish Councils for prioritisation

| Issue Number | Parish Council | Date submitted |
|--|-----------------------|----------------|
| 11-19 -1 | Royal Wootton Bassett | 19/06/2019 |
| Issue 6913 | Cricklade | 02/01/2019 |
| Issue 6725 / Issue 6955 | Cricklade | 04/10/2018 |
| Issue 6716 | Royal Wootton Bassett | 02/10/2018 |
| Issue 6695 | Lydiard Millicent | 20/09/2018 |
| Issue 6642 (This issue moved to the Priority B list with a request for some immediate action). | Royal Wootton Bassett | 07/09/2018 |
| Issue 6473 | Purton | 10/07/2018 |
| Issue 6186 | Purton | 05/03/2018 |
| Issue 6149 | Lydiard Millicent | 21/02/2018 |